



## RENTAL REGISTRATION APPLICATION

Please Select One:       Annual Registration       Change of Ownership       Change of Tenant

### RENTAL PROPERTY INFORMATION

Rental Property Address: \_\_\_\_\_

Primary Tenant Name: \_\_\_\_\_

Tenant Phone: \_\_\_\_\_

Date of Occupancy: \_\_\_\_\_

Number of Occupants: \_\_\_\_\_

### PROPERTY OWNER INFORMATION

Owner Contact Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Ste. #: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

### PROPERTY MANAGEMENT INFORMATION

Property Management Company: \_\_\_\_\_

Address: \_\_\_\_\_

Ste. #: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

This application constitutes consent of the property owner/manager/agent for the City of Roanoke to perform all required interior and exterior inspections of this property. The signatory hereby represent that all of the information is true and correct; any false information may result in withdrawal of the application and may result in criminal charges.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please submit to [permits@roanoketexas.com](mailto:permits@roanoketexas.com) with supporting documents.

City of Roanoke | 500 S. Oak Street | Roanoke, TX 76262 | 817-490-1308