



BUSINESS PERMIT APPLICATION

As per Chapter 4, Article 4.100, "An initial business registration fee as provided for in the fee schedule found in the appendix of this Code shall be paid to the City Permit Technician at the time of registration. New businesses shall register prior to the time each business opens for business".

BUSINESS/OCCUPANCY INFORMATION

Business Name: _____

Physical Address: _____

Ste. #: _____

Business Contact Name: _____

Email: _____

Phone: _____

Business Website: _____

Type of Business: _____

BUSINESS OWNER INFORMATION

Business Owner Name: _____

Owner Address: _____

Ste. #: _____

City/State/Zip: _____

Email: _____

Phone: _____

I, (We), understand that should said premises be used or occupied in violation of this agreement or of the Zoning Ordinance, or of any Building, Fire, Sanitary, Health Laws or Ordinances of the City of Roanoke, that I, (We), shall be subject to penalty in accordance with the revisions of the Zoning Ordinance or other applicable regulations. The applicant will be contacted by the City Planner and/or Building Inspector upon approval of the application the \$25.00 fee will be due at time and before an inspection/move-in.

Applicant Signature: _____ Date: _____

Please submit to permits@roanoketexas.com with supporting documents.

City of Roanoke | 500 S. Oak Street | Roanoke, TX 76262 | 817-490-1308