CITY OF ROANOKE
265 MARSHALL CREEK
ROANOKE, TEXAS 76262

SPECIAL EXCEPTION APPLICATION

Planning Dept. (817) 491-6099
FAX (817) 491-3114

Name of Applicant	Address of Applicant	Phone Number

Name of Business	Type of Business

Location of Property	Lot / Block / Subdivision

Exception Requested:

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The Special Exception fee is $200.00 per request. This fee is non-refundable. The Roanoke Zoning Board of Adjustment meets on the 3rd Thursday of the month, at 7:00 p.m., at City Hall located at 108 Oak Street, Roanoke, Texas. You will be notified by phone of the date the request will be presented before the ZBA. Property Owners located within 200 feet will be notified by mail. Electronic drawings and any additional information that needs to be reviewed prior to the meeting must be received with the application.

FOR OFFICE USE ONLY

Date Payment Received	Date of Meeting	Date Notified	Special Exception No.
			SPE- _____ - ___