



**RENTAL REGISTRATION APPLICATION
DEVELOPMENT SERVICES DEPARTMENT**

OFFICE PHONE – (817) 490-1308 · FAX – (817) 491-3114

Please check if there has been a change in occupancy or tenants since the last registration date.

Address of Rental Property:	
Primary Tenant Name:	
Tenant's Phone:	
Date of Occupancy:	Number of Occupants:
Please complete the appropriate information below:	
INDIVIDUAL OWNER	
Owner's Name:	
Email Address:	
Address:	
Home Phone:	Work Phone:
PARTNERSHIP	
Partnership / Company Name:	
List the name, business address and phone number of each partner:	
CORPORATION	
Corporation Name:	
Is this a Foreign Corporation? <input type="checkbox"/> Yes <input type="checkbox"/> No	Place of Incorporation:
Incorporated under the State of Texas Laws? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Mailing Address:	
Business Location:	
Local Person in Charge:	Phone Number:
Email Address:	
List the names of all officers, directors and trustees:	

PROPERTY MANAGER	
Property Management Company:	
Address:	
Email Address:	
Agent's Name:	Phone Number:

Signature of Owner/Agent:	Date:
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Mail to: City of Roanoke Development Services Dept. 265 Marshall Creek Rd Roanoke, TX 76262	Fax to: (817) 491-3114	A penalty (max \$2,000) for failure to register the property or for providing false information.	For Office Use Only:
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PLEASE RETURN COMPLETED REGISTRATION WITH \$50 FEE PAYMENT BY MARCH 1